

## Dear exhibitors

On 23 June 2020, the Federal Council decided that trade fairs do **not** qualify as (large) events. The regulations for trade fairs are the same as those for the retail sector. As a result, they are not subject to a fixed upper limit on the number of people who can attend.

When developing our safety and hygiene concept, we used the regulations for the retail sector as a basis.

The aim of all the preventive measures summarised here is to protect visitors and everyone involved in organising and putting on Giardina.

Giardina will support, advise and guide you in implementing these measures.

It is important that you inform your staff and your suppliers/stand constructors of the requirements they must comply with during the setting up and dismantling phases, as well as during the exhibition itself, to ensure the protection of the health of everyone involved.

Thank you in advance for your cooperation. We look forward to welcoming you to Giardina in Zurich.

Kind regards,

**Your Giardina-Team**

# How we make Giardina safe together

## Things you need to observe as exhibitor:



**Masks are mandatory:** protective face-masks must be worn on the entire premises of Messe Zurich Exhibition Centre (indoors and outdoors).



**Hand hygiene at the stand:** Make sure there are enough hand hygiene stations in the exhibition area. This will enable visitors and staff to regularly disinfect or wash their hands.

**Surface cleaning:** Clean and disinfect all surfaces that visitors touch regularly with suitable cleaning agents and disinfectants. This relates, among other things, to frequently used surfaces (furniture, tables, counters, laminated objects, touch screens) and exhibits. In terms of frequency, cleaning and disinfection should be done roughly as often as they are in the retail sector.

**Displaying and handing out documents:** Info material can be put out for visitors to take themselves. Stand staff must ensure that no material is returned. If info material and give-aways are actively handed out, stand staff must avoid direct hand contact with visitors.



**Anyone who feels unwell must stay at home:** You are responsible for ensuring that employees or service providers who are in a high-risk group or have COVID-19 symptoms according to the FOPH definition stay away from the event and the trade fair stand. Stand staff and service providers with COVID-19 symptoms must be sent home immediately.

**Suspected cases of COVID-19 at exhibition stand:** personnel, stand constructors, suppliers and service providers with COVID-19 symptoms must be sent home without delay and the Exhibition Management must be informed immediately.



**Contact tracing:** In a suspected case of COVID-19, please pass on the personal details of all stand staff (staff, stand constructors, service providers, etc.) to the exhibition management.



**Avoid physical contact:** Stand staff and service providers must not shake hands and must avoid all forms of physical contact.



**Catering:** You must comply with the latest guidelines announced by the FOPH and GastroSuisse. The use of disposable materials and PET bottles is recommended.

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## As the organiser, we guarantee:



**Masks mandatory:** All visitors and staff must wear protective masks.

- Protective masks for staff
- Protective masks for visitors
- Sufficient waste stations will be provided in the halls in case protective masks need to be replaced or disposed of



**Hygiene and cleaning:** Regular, thorough hand washing or disinfection is one of the best measures for stopping the spread of infectious diseases like COVID-19.

- Sufficient hand-washing opportunities
- and disinfection points at the entrances and exits and in the toilets, catering areas and communal areas
- Frequent cleaning in all meeting zones
- Frequently used surfaces are disinfected regularly (e.g. toilets, rubbish bins, escalator handrails, door handles, lifts, counters and cloakrooms)
- Staff wear disposable gloves when handling waste and dirty laundry
- Work clothing is cleaned regularly
- Halls are ventilated with 100% fresh air



**Avoidance of physical contact:**

- Avoidance of physical contact such as shaking hands
- Barrier-free entrances and exits where permitted and possible



**Visitor information:** The organisers ensure that everyone at the trade fair complies with the applicable safety measures.

- Signs and regular loudspeaker announcements on rules of conduct
- Additional security staff at the event



**Registration and contact tracing:** All participants at MCH trade fairs are registered. Visitors can only get tickets to MCH trade fairs online via the websites. There are no ticket offices at the event.

- The online registration process when purchasing tickets and redeeming vouchers complies with all official contact tracing requirements
- The data collected is sent to the cantonal authorities if required



**Catering:**

- The catering services meet the requirements of the FOPH/GastroSuisse in all cases.

**Legal basis**

The guidelines set out in this document relate to MCH's safety concept and take into account the latest FOPH directives. The COVID-19 Ordinance 3 on the "Special Situation" (SR818.101.24/26) of 19 June 2020 and the Ordinance on Additional Measures to Combat the Spread of COVID-19 of the cantons of Basel-Stadt, Waadt and Zurich serve as the legal basis. MCH is in regular contact with the cantonal authorities and adapts the safety concept to the specific circumstances of an event as well as to official directives.